



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

***REVISED 09-12-2017**

**"Jefferson County: Responsible government
advancing quality of life"**

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

MEMORANDUM

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: September 6, 2017

SUBJECT: JEFFERSON COUNTY Meetings – Week of September 11, 2017

September 11, 2017 Monday	Finance Committee – Budget Hearings	9:00 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
	Parks Committee	9:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 203, Jefferson
	Drainage Board	9:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson
September 12, 2017 Tuesday	Human Services Board	8:30 a.m.	Workforce Development 874 Collins, Rm 103, Jefferson
	County Board	7:00 p.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
September 13, 2017 Wednesday	Finance Committee – Budget Hearings	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
September 14, 2017 Thursday	Finance Committee – Budget Hearings	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
	Zoning Board of Adjustment – Site Inspections	10:00 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 203, Jefferson
	Zoning Board of Adjustment – Public Hearing	1:00 p.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
	*UW Extension Education Committee	1:00 p.m.	Watertown Public Library 100 S. Water St, Watertown
September 15, 2017 Friday	Solid Waste/Air Quality Committee	8:00 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 203, Jefferson
	Joint meeting of the Finance & Human Resources Committees	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
	Finance Committee – Budget Hearings & Regular Meeting	9:00 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
September 16, 2017 Saturday	Lake Ripley Management District	9:30 a.m.	Oakland Town Hall N4450 CTH A, Cambridge
September 17, 2017 Sunday	No Scheduled County Meetings		

Finance Committee Agenda
Jefferson County
Jefferson County Courthouse
311 S. Center Avenue, Room 112
Jefferson, WI 53549

Date: Monday, September 11, 2017

Time: 9:00 a.m.

Committee members:	Jones, Richard (Chair)	Kutz, Russell (Secretary)
	Rinard, Amy	Jaeckel, George
	Hanneman, Jennifer (Vice Chair)	

Note-these are estimated times for agenda items

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Communication
6. Public comment (Members of the public who wish to address the Committee must register their request at this time)
7. Review budget hearing schedule and possible budget updates
8. Presentation of budget overview
9. Department 2018 Budget Hearings
 - a. MIS
 - b. Planning & Zoning
 - c. Human Resources
 - d. Central Services
 - e. Economic Development
 - f. Veteran's Service
10. Set future meeting schedule, next meeting date, and possible agenda items
11. Adjourn

Next scheduled meetings:	Wednesday, September 13, 2017 Budget Meeting
	Thursday, September 14, 2017 Budget Meeting
	Friday, September 15, 2017 Budget & Regular Meeting
	Thursday, October 12, 2017 Regular Meeting
	Thursday, November 9, 2017 Regular Meeting

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Parks Committee Agenda
Jefferson County
Jefferson County Courthouse
311 S. Center Avenue, Room 203
Jefferson, WI 53549

Date: Monday, September 11, 2017

Time: 9:30 a.m.

Committee members: Foelker, Matt
Kelly, Mike
Nass, Steve

Payne, Laura
Tietz, Augie

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Approval of Park Committee minutes for July 10, 2017
6. Communications
7. Public comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion on Pohlmann Park Silo
9. Discussion on Flood Mitigation Property Management Plan
10. Discussion on Qualifications of Engineering Firms for Future Park Department Projects
11. Discussion and Possible Action on the Interurban Trail Project
12. Discussion and Possible Action on Garman Nature Preserve Sign Plan and Sign Implementation Plan
13. Discussion on Glacial Heritage Area (GHA) –Friends of GHA
14. Review of Financial Statements (June, 2017 and July, 2017) and Department Update – Parks Department
15. Discussion and Possible Action on 2018 Parks Department Budget
16. Discussion on the 2017 Dog Dayz of Summer Event
17. Discussion on Brew with a View 2017
18. Adjourn

Next scheduled meetings: October 2, 2017
November 6, 2017
December 4, 2017

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

JEFFERSON COUNTY FARM DRAINAGE BOARD

Monthly Board Meeting
Jefferson County Courthouse
311 S. Center Avenue, Room 202
Jefferson, WI 53549

September 11, 2017
9:30 A.M.

AGENDA

1. Call meeting to order
2. Drain 20- Report Landowners' Letter
3. Drain 36:
 - A. Report from Engineer
 1. Impact Statement
 11. Size of Culvert
 - B. Lincoln Construction Invoice
4. Drain 14C- Report Installation of Culvert
5. Drain 44- Report Installation of Culvert
6. General:
 - A. Drain 35- Circuit Court Notice of Foreclosure
7. Pay Bills
8. Motion to adjourn

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County board of Supervisors, may be present at this meeting.

Special Needs Request- Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Human Services Board Agenda - Jefferson County
Jefferson County Workforce Development Center, 874 Collins Road, Room 103
Jefferson, WI 53549

Date: Tuesday, September 12, 2017 Time: 8:30 a.m.

Committee Members:

Mode, Jim (Chair)
Jones, Dick (Vice Chair)
Kutz, Russell
Tietz, Augie

McKenzie, John (Secretary)
Crouse, Cynthia
Schultz, Jim

- 1.** Call to Order
- 2.** Roll Call (Establish a Quorum)
- 3.** Certification of Compliance with the Open Meetings Law
- 4.** Approval of the September 12, 2017 Agenda
- 5.** Public Comment (Members of the public who wish to address the Board on specific agenda items must register their request at this time.)
- 6.** Approval of August 8, 2017 Board Minutes
- 7.** Communications
- 8.** Review of the July, 2017 Financial Statement
- 9.** Discuss and Approve August, 2017 Vouchers
- 10.** Division Updates: Child and Family Division, Behavioral Health, Administration, Economic Support, and Aging & Disability Resource Center
- 11.** Discussion and Possible Action on New Professional Service Contracts (Therapy Services, Home Modification, Adult Alternate Care, Child Alternate Care)
- 12.** Discussion and Possible Action of Appointment of Attorneys to prosecute Termination of Parental Rights cases under 48.09(6) Wis. Stats.
- 13.** Discussion and possible action on approving Carol Battenberg for the Nutrition Project Council
- 14.** Discussion and possible recommendation on changing Aging & Disability Resource Center Advisory Committee (ADRC) By-laws from 11 to 7 members.
- 15.** Discussion and Possible Action on a Memo of Understanding with the Wisconsin Association of Free & Charitable Clinic, Inc. for a VISTA worker
- 16.** Discussion and Possible Action to Support WCA Resolution to Sue Opioid Manufacturers
- 17.** Director's Report
- 18.** Adjourn

Next Scheduled Meetings:

Tuesday, October 10, 2017 at 8:30 a.m.
Tuesday, November 14, 2017 at 8:30 a.m.

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County board of Supervisors, may be present at this meeting.

Special Needs Request - Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

AGENDA
JEFFERSON COUNTY BOARD MEETING

TUESDAY

September 12, 2017

7:00 p.m.

Jefferson County Courthouse
311 S. Center Avenue, Room 205
Jefferson, WI 53549

1. **CALL TO ORDER**
2. **ROLL CALL BY COUNTY CLERK**
3. **PLEDGE OF ALLEGIANCE**
4. **CERTIFICATION OF COMPLIANCE WITH OPEN MEETINGS LAW**
5. **APPROVAL OF THE AGENDA**
6. **APPROVAL OF MINUTES FROM AUGUST 8, 2017 COUNTY BOARD MEETING**
7. **COMMUNICATIONS**
 - a. Treasurer's Monthly Report (Addendum)
 - b. Zoning Committee – Notice of Public Hearing, September 21, 2017
8. **PUBLIC COMMENT**
9. **ANNUAL REPORTS**
 - a. Land and Water Conservation – Mark Watkins
 - b. Land Information – Andy Erdman
 - c. Library Board – Connie Meyer
 - d. Planning and Zoning – Rob Klotz

COMMITTEE REPORTS / RESOLUTIONS / ORDINANCES

10. **ADMINISTRATION AND RULES COMMITTEE**
 - a. Resolution – Supporting legislation permitting Jefferson County jail inmates to participate in employment related activities and other programs designated by the Department of Corrections
 - b. Resolution – Supporting legislation to require placement of sexually violent persons in their county of residence following supervised release
11. **CRIMINAL JUSTICE COLLABORATING COUNCIL**
 - a. Resolution – Supporting the national Stepping Up initiative to reduce the number of jail inmates with mental illnesses
12. **ECONOMIC DEVELOPMENT CONSORTIUM**
 - a. Resolution – Continuing the Intergovernmental Cooperation Agreement for the Jefferson County Economic Development Consortium
13. **FINANCE COMMITTEE**
 - a. Resolution – Amending the Fiscal Year 2017 Jefferson County Adopted Budget
14. **HUMAN RESOURCES**
 - a. Resolution – Eliminating a vacant, full-time Community Resources Coordinator Wraparound position and creating a full-time Community Support Program Professional I/II position at Human Services

15. **HUMAN SERVICES BOARD**
 - a. Resolution – Appointing Legal Counsel under Wisconsin Statute s. 48.09 (6) to represent the interests of the public in Termination of Parental Rights cases
16. **INFRASTRUCTURE COMMITTEE**
 - a. Resolution – Accepting bid for Copier and Printer Services
17. **PLANNING AND ZONING COMMITTEE**
 - a. Report – Approval of Petitions
 - b. Ordinance – Amend Zoning Ordinance
18. **PROCLAMATIONS**
 - a. Proclaiming National 4-H Week in Jefferson County
19. **PUBLIC COMMENT** (General)
20. **CLOSED SESSION**

Convene into closed session pursuant to section 19.85(1)(e) Wis. Stats., “deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session” for the purpose of discussing the sale of real property owned by Jefferson County.
21. **ANNOUNCEMENTS**
 - a. Wisconsin Counties Association (WCA) Legislative Link
22. **ADJOURN**

**NEXT COUNTY BOARD MEETING
October 10, 2017 – 7:00 P.M. - RM 205
October 24, 2017 – 7:00 P.M. – RM 205
2018 BUDGET PUBLIC HEARING**

Finance Committee Agenda
Jefferson County
Jefferson County Courthouse
311 S. Center Avenue, Room 112
Jefferson, WI 53549

Date: Wednesday, September 13, 2017

Time: 8:30 a.m.

Committee members:	Jones, Richard (Chair)	Kutz, Russell (Secretary)
	Rinard, Amy	Jaeckel, George
	Hanneman, Jennifer (Vice Chair)	

Note-these are estimated times for agenda items

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Communication
6. Public comment (Members of the public who wish to address the Committee must register their request at this time)
7. Review budget hearing schedule and possible budget updates
8. Department 2018 Budget Hearings
 - a. Organization
 - b. Human Services
 - c. Health Department
 - d. Child Support
 - e. Highway
 - f. District Attorney
 - g. Library Services
 - h. UW Extension
 - i. Land and Water Conservation
 - j. Clerk of Courts
9. Set future meeting schedule, next meeting date, and possible agenda items
10. Adjourn

Next scheduled meetings:	Thursday, September 14, 2017 Budget Meeting
	Friday, September 15, 2017 Budget & Regular Meeting
	Thursday, October 12, 2017 Regular Meeting
	Thursday, November 9, 2017 Regular Meeting

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

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Finance Committee Agenda
Jefferson County
Jefferson County Courthouse
311 S. Center Avenue, Room 112
Jefferson, WI 53549

Date: Thursday, September 14, 2017

Time: 8:30 a.m.

Committee members:	Jones, Richard (Chair)	Kutz, Russell (Secretary)
	Rinard, Amy	Jaeckel, George
	Hanneman, Jennifer (Vice Chair)	

Note-these are estimated times for agenda items

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Communication
6. Public comment (Members of the public who wish to address the Committee must register their request at this time)
7. Review budget hearing schedule and possible budget updates
8. Department 2018 Budget Hearings
 - a. Organization
 - b. Emergency Management
 - c. Medical Examiner
 - d. Sheriff
 - e. Register of Deeds
 - f. County Clerk
 - g. Parks Department
 - h. Fair Park
 - i. Finance
 - j. Land Information
 - k. Administration
 - l. Treasurer
 - m. County Board
 - n. Corporation Counsel
9. Set future meeting schedule, next meeting date, and possible agenda items
10. Adjourn

Next scheduled meetings:

Friday, September 15, 2017 Budget & Regular Meeting
Thursday, October 12, 2017 Regular Meeting
Thursday, November 9, 2017 Regular Meeting

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

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JEFFERSON COUNTY ZONING BOARD OF ADJUSTMENT

Dale Weis, Chair; Janet Sayre Hoeft, Vice-Chair; Don Carroll, Secretary;
Paul Hynek, First Alternate; Aari Roberts, Second Alternate

PUBLIC HEARING *BEGINS AT 1:00 P.M. ON SEPTEMBER 14, 2017 IN ROOM 205, JEFFERSON COUNTY COURTHOUSE*

CALL TO ORDER FOR BOARD MEMBERS *IS AT 10:00 A.M. IN COURTHOUSE ROOM 203, PRIOR TO THE HEARING*

SITE INSPECTION FOR BOARD MEMBERS *LEAVES AT 10:10 A.M. FROM COURTHOUSE ROOM 203, PRIOR TO THE HEARING*

1. *Call to Order-Room 203 at 10:00 a.m.*
2. *Roll Call (Establish a Quorum)*
3. *Certification of Compliance with Open Meetings Law Requirements*
4. *Approval of the Agenda*
5. *Approval of August 10, 2017 Meeting Minutes*
6. *Communications and Public Comment*
7. *Site Inspections – Beginning at 10:10 a.m. and Leaving from Room 203*
V1609-17 – John Kane, N6640 County Road E, Town of Concord
V1611-17 – Matthew Bertelson, N9261 Ash Road, Town of Watertown
V1607-17 and V1608-17 – Jeff & Laurie Dresen, 384 Sandy Beach Road, Town of Lake Mills
V1610-17 – Paul Halverson and Sherri Willborn, W8990 Ripley Road, Town of Oakland
8. *Public Hearing – Beginning at 1:00 p.m. in Room 205*
9. *Explanation of Process by Board of Adjustment Chair*

NOTICE OF PUBLIC HEARING JEFFERSON COUNTY ZONING BOARD OF ADJUSTMENT

NOTICE IS HEREBY GIVEN that the Jefferson County Zoning Board of Adjustment will conduct a public hearing at 1:00 p.m. on Thursday, September 14, 2017 in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. Matters to be heard are applications for variance from terms of the Jefferson County Zoning Ordinance. No variance may be granted which would have the effect of allowing in any district a use not permitted in that district. No variance may be granted which would have the effect of allowing a use of land or property which would violate state laws or administrative rules. Subject to the above limitations, variances may be granted where strict enforcement of the terms of the ordinance results in an unnecessary hardship and where a variance in the standards will allow the spirit of the ordinance to be observed, substantial justice to be accomplished and the public interest not violated. Based upon the findings of fact, the Board of Adjustment must conclude that: 1) Unnecessary hardship is present in that a literal enforcement of the terms of the ordinance would unreasonably prevent the owner from using the property for a permitted purpose or would render conformity with such restrictions unnecessarily burdensome; 2) The hardship is due to unique physical limitations of the property rather than circumstances of the applicant; 3) The variance will not be contrary to the public interest as expressed by the purpose and intent of the zoning ordinance. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** There may be site inspections prior to public hearing which any interested parties may attend; discussion and possible action shall be occur after public hearing on the following:

V1607-17 and V1608-17 – Jeff & Laurie Dresen: *Variances from Jefferson County Zoning Ordinance Sec. 11.10(k) Non-Conforming Uses and Structures; and from 11.10(i) Impervious Surface Standards to vary minimum requirements. A mitigation plan may be submitted as part of this request. The site is at 384 Sandy Beach Drive in the Town of Lake Mills, on PIN 018-0713-2321-014 (0.147 Acre), and is zoned Residential R-1.*

V1609-17 – John Kane: *Variance from Sec. 11.09(c) of the Jefferson County Zoning Ordinance to allow for additions and structural alterations to an existing non-conforming structure at N6640 County Road E in the Town of Concord. The site is on PIN 006-0716-0931-001 (17.984 Acres) in An A-1, Exclusive Agricultural zone.*

V1610-17 – Paul Halverson & Sherri Willborn: *Variance from Sec. 11.09(e) of the Jefferson County Zoning Ordinance to allow the creation of a substandard lot, 75 feet in width. The site is in the Town of Oakland, W8990 Ripley Road, part of PIN 022-0613-0842-004 (0.29 Acre) and is zoned Residential R-1.*

V1611-17 – Matthew Bertelson: *Variance from Sec. 11.04(f)6 Minimum Yards of the Jefferson County Zoning Ordinance to allow a residential garage 18 feet from a side lot line in an A-1, Exclusive Agricultural zone at N9261 Ash Road. This is proposed on PIN 032-0815-1221-001 (0.681 Acre) in the Town of Watertown.*

10. Discussion and Possible Action on Above Petitions

11. Adjourn

If you have questions regarding these variances, please contact the Zoning Department at 920-674-7113 or 920-674-8638. Variance files referenced on this hearing notice may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m. Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountywi.gov.

JEFFERSON COUNTY ZONING BOARD OF ADJUSTMENT

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so appropriate arrangements can be made.

A digital recording of the meeting will be available in the Zoning Department upon request.

Additional information on Zoning can be found at www.jeffersoncountywi.gov



**University Extension Education Committee Agenda
Watertown Public Library
100 S. Water Street
Watertown, WI 53094**

DATE: Thursday, September 14, 2017

TIME: 1-3:45 p.m.

Committee Members: Peter Hartz
John Kannard
Conor Nelan
Gregg Patrick
Lloyd Zastrow

1. Call to Order
2. Roll Call (to establish a quorum)
3. Certification of Compliance with Open Meetings Law
4. Public forum to discover the needs within Jefferson and Dodge Counties for a Community and Natural Resources Development Educator

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

5. Adjourn

A quorum of any Jefferson County Committee, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

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"Enriching people with knowledge, perspective, skills and aspirations." "University of Wisconsin, U.S. Department of Agriculture and Wisconsin counties cooperating. UW-Extension provides equal opportunities in employment and programming including Title IX and ADA.



Jefferson County Solid Waste/Air Quality Committee

September 15, 2017 - 8:00 a.m.

Jefferson County Courthouse – Room 203

311 S. Center Avenue, Jefferson, WI 53549

Agenda

Members: Don Reese-Chair, Gregg Patrick -Vice Chair, Laura Payne-Secretary, Kirk Lund and Gary Kutz

Staff: Rob Klotz, Sharon Ehrhardt and Matt Zangl

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance With the Open Meetings Law
4. Review the Agenda
5. Introductions
6. Public Comment
7. Communication
 - a. Barry Elementary School – Garden Club
 - b. Other
8. Approval of Minutes – June 16, 2016
9. Discussion with Possible Action-Deer Track Park Landfill with Don Smith
 - a. Landfill Updates
10. Discussion with Possible Action-2018 Budget – Rob Klotz
11. Discussion with Possible Action-Watertown Glass Recycling with John's Disposal
12. Discussion with Possible Action-Clean Sweep for 2017
 - a. Next Clean Sweep September 22 and 23, 2017 - Watertown
 - b. Clean Sweep, Friday, October 6, 2017 - Whitewater
 - c. Donation Updates
 - d. Summary Recycling Event , June 24, 2017
 - e. Next Recycling Event, September 30, 2017
 - f. State Drug Collection Updates
13. Discussion with Possible Action-Summary from Jefferson County Fair – July 12-16, 2017
14. Discussion with Possible Action – Carton Recycling at Purdy Elementary School – Fort Atkinson
15. Discussion with Possible Action – Master Gardeners Activities – Ehrhardt
16. Discussion with Possible Action – Brew with a View - Ehrhardt
17. Discussion with Possible Action – Wisconsin Recycling Markets Directory
<https://www.uwgb.edu/shwec>
18. Upcoming Meeting Dates and Possible Agenda Items.
19. Adjourn

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

INDIVIDUALS REQUIRING SPECIAL ACCOMMODATIONS FOR ATTENDANCE AT THE MEETING SHOULD CONTACT THE COUNTY ADMINISTRATOR 24 HOURS PRIOR TO THE MEETING AT 920-674-7101 SO APPROPRIATE ARRANGEMENTS CAN BE MADE.

Agenda
Finance Committee and Human Resources Committee
Jefferson County Courthouse
311 S Center Ave, Room 112
Jefferson, WI 53549

Friday, September 15, 2017 @ 8:30 a.m.

Finance Committee Members: Jennifer Hanneman, Vice Chair; Richard Jones, Chair; George Jaeckel; Russell Kutz; Amy Rinard;
Human Resources Committee Members: James Braughler, Chair; Greg David; Jim Mode, Vice Chair; Michael Wineke; Lloyd Zastrow, Secretary

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Communications
7. Update and discussion on the Wisconsin Public Employers' Group Health Insurance Program and other health insurance options and possible recommendation regarding county-sponsored health insurance for 2018
8. Adjournment

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Finance Committee Agenda
Jefferson County
Jefferson County Courthouse
311 S. Center Avenue, Room 112
Jefferson, WI 53549

Date: Friday, September 15, 2017

Time: 9:00 a.m.

Committee members:	Jones, Richard (Chair)	Kutz, Russell (Secretary)
	Rinard, Amy	Jaeckel, George
	Hanneman, Jennifer (Vice Chair)	

Note-these are estimated times for agenda items

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Approval of Finance Committee minutes for August 10, 2017.
6. Communication
7. Public comment (Members of the public who wish to address the Committee must register their request at this time)
8. Department 2018 Budget Hearings
 - a. Organization
 - b. Outstanding Department Budgets
 - c. General Revenues
 - d. Fee Schedule
 - e. Debt Services
 - f. Capital Projects Fund
 - g. Fund balance Policy
 - h. Set Tax Levy
9. Discussion and possible action on payment procedures.
10. Discussion and possible action on Emergency Management 2017 carryover.
11. Discussion and possible action on contingency fund transfer for the replacement of the Parks chipper.
12. Review of the financial statements and department update for July 2017-Finance Department.
13. Review of the financial statements and department update for July 2017-Treasurer Department.
14. Review of the financial statements and department update for July 2017-Child Support Department.
15. Discussion and possible action on determining disposition of foreclosed properties, setting minimum bids for the sale of foreclosed properties and considering offers to purchase on foreclosed properties
16. Convene in closed session pursuant to section 19.85 (1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on setting minimum bids, selling and considering offers to purchase on tax foreclosed properties and other county owned properties.
17. Reconvene in open session
18. Discussion and possible action on foreclosing on tax delinquent properties
19. Discussion on 2017 projections of budget vs. actual.
20. Discussion and possible action on funding for projects related to the new Highway Facilities and sale of old Highway Facilities
21. Update on contingency fund balance
22. Set future meeting schedule, next meeting date, and possible agenda items
23. Payment of invoices
24. Adjourn

Next scheduled meetings: Thursday, October 12, 2017 Regular Meeting
 Thursday, November 9, 2017 Regular Meeting

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



**Lake Ripley Management District Meeting of the
Board of Directors September 16, 2017
9:00 A.M. at Oakland Town Hall**

- I. Call to Order and Roll Call
- II. Public Comment
- III. Approve Minutes of Last Meeting (July 15, 2017 and July 28, 2017)
- IV. Treasurer's Report
- V. Lake Manager's Report
- VI. Old Business
 - A. Discussion and possible action on DNR Lands for Sale within the Watershed
 - B. Discussion and possible action on WDNR Waterway permit IP-SC-2016-28-04055
- VII. New Business
 - A. Discussion and possible action on trapping permit application
 - B. Discussion and possible action on financial strategies to fell girdled trees in 2017
 - C. Lake District Preserve Tour (after meeting)
- VIII. Correspondence
- IX. Adjournment

Lake District Board members will be touring the Lake District Preserve after the closing of the Board meeting. No action will be taken during the tour.